



Annual Review of Academic Progress Kinesiology MS Degree Programs – Plan B Student Form

Department of Kinesiology • Michigan State University • East Lansing, MI 48824 • education.msu.edu/kin

The annual review consists of the following tasks, typically in this order:

- Student completing annual review form
- Student preparing additional paperwork
- Student and advisor meeting
- Advisor completing annual review form (one provided to student, one provided to department)

The following documents must be completed for the annual review process:

- Program plan
- Proof of completion of RCR requirements
- Current transcript with grades (obtain from StuInfo)
- Professional resume (in some cases, a *curriculum vitae* may be appropriate)

All materials must be transmitted to the faculty adviser prior to the advising meeting.

Name		PID	
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Current career objectives

Provide a brief description of your career objectives (2-3 sentences)

Academic Progress

<i>Progress Toward Degree Milestones</i>	Date	Submitted to Grad Secretary
Admitted to (matriculated in) graduate degree program		<input type="checkbox"/>
Completed Responsible Conduct of Research (RCR) Requirements		<input type="checkbox"/>
<input type="checkbox"/> Four (4) required CITI modules (yr. 1)		
<input type="checkbox"/> Three (3) additional CITI modules (yr. 1 or 2)		
<input type="checkbox"/> KIN 871 (yr. 1 or 2)		
Established plan for capstone experience (specify which option below)		<input type="checkbox"/>
<input type="checkbox"/> Project <input type="checkbox"/> Internship <input type="checkbox"/> Exam		
Applied for graduation		<input type="checkbox"/>

Attaining Regular Program Status

Were you admitted to this degree program: a) under provisional status, b) while originally enrolled in a non-degree graduate certificate, or c) while originally taking lifelong education credits? YES NO

If YES, what progress has been made to attain regular status, and when do you intend to achieve it?

Has the required form to attain regular status been filed with the KIN Graduate Secretary? YES NO

Capstone Experience Information

Intended semester/year for capstone course/exam	
Faculty supervisor	
Second faculty committee member	

Brief description of the capstone experience (2-3 sentences)

Professional Development

The following section is intended to examine your progress in professional areas relevant but auxiliary to your coursework. These areas are to be determined by the student with or without consultation from the faculty adviser.

List any professional credentials (e.g., CSCS, SafeSport, FirstAid, CPR, NGB certification) that you have earned or that you are in the progress towards earning (provide a progress update)

Coaching work (paid, volunteer)

Administrative work (paid, volunteer)

Membership in professional organizations

Conferences or meetings attended

Plans for coming year

Advising Concerns

Please list any matters or concerns you wish to discuss at the advising session

Required Signatures

Student signature/date

Printed name:

Adviser signature/date

Printed name:
